

# Alfalfa House

COMMUNITY FOOD COOPERATIVE LIMITED E-NEWS

**T**he co-op has undergone major changes in the past couple of years, both in how the shop looks, how we do things and how we manage the place. Membership is steadily growing as are sales. Financially, it's been a challenge to meet that growth, but we've never been in a stronger position. A big welcome to all our new members, about forty of you every month. And thanks for spreading the word about the co-op.

## Staff changes

**A**lfalfa House is currently undergoing some significant personnel changes and restructuring. You may have already noticed some new faces in the shop and office and people in different roles.

Since March, Lisa Durante has taken over the position of Stock Coordinator (Groceries) and David Tilley, the role of Fruit+Veg Stock Coordinator.

We are about to farewell Denis Bonner, our Finance Coordinator, who leaves us in early September. Denis has been a major asset to the co-op and we're very sorry to see him go.

We are replacing Denis' position with a restructured Bookkeeper.

We are also seeking to employ a Co-op Manager who'll be responsible for the day-to-day management of the co-op.

For more details on either position, go to our website ([www.alfalfahouse.org/news](http://www.alfalfahouse.org/news)).

Please pass this information on to friends or colleagues who might be interested.

## POSITION VACANT Bookkeeper

Hours: 9 hours per week  
3 hours per day, 3 days per week

Days: Monday, Wednesday and Friday

Remuneration: \$20.00 per hour

### POSITION SUMMARY

The Bookkeeper is responsible for the financial administration of the co-op and will work closely with the Manager, Stock Coordinators and the Shop Coordinator team.

Closing date for applications:  
Wednesday September 6, 2006.

## POSITION VACANT Co-op Manager

Hours: 28 hours per week

Days: 5 days a week

Remuneration: \$25.00 per hour

### POSITION SUMMARY

The Co-op Manager is responsible for the day to day overall management of the co-op including human resources, finances, information, equipment and infrastructure, office, membership and co-op administration.

Closing date for applications:  
Monday September 11, 2006

Both positions are employed by and accountable to the Management Committee (MC) of Alfalfa House, which is in turn responsible to the membership of the cooperative.

For full job descriptions, selection criteria and how to apply details for each position go to our website ([www.alfalfahouse.org/news](http://www.alfalfahouse.org/news)).

## A chance to volunteer from the comfort of your own laundry

**T**he co-op buys a lot of stock in mostly 10 and 15-kilo calico bags, which are then washed out, dried and re-used by shoppers to fill stock from the bins. Currently, the member who washes our tea towels, hand towels and cleaning rags also washes the calico bags. However, it's a lot of work for one person. So we're wondering if there's another member who'd like to wash the calico bags? Such a job would suit someone who prefers to work from home; there have been a couple of such requests from members in the past. The co-op would supply you with laundry washing powder or liquid. And you'd be entitled to a 25% Extra Discount for each two hours you spend on the job. If you're interested, let me know.

Thanks

Stevie Bee, Admin Coordinator

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